

Tentative Online Course Syllabus

PROFESSOR: Jo-Ann Foley is a full-time instructor at Sacramento City College and has regular office hours. You are welcome to make an appointment to meet with her in person.

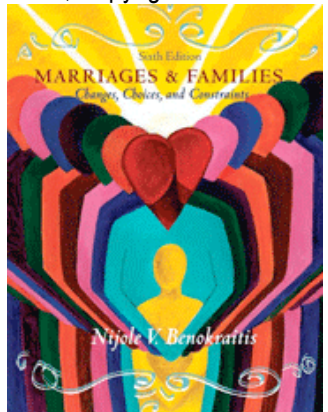
Office: Rodda North #233
 Hours: TBA
 E-Mail: HeyMsFoley@aol.com or FoleyJ@scc.losrios.edu
 Phone: 916-558-2103
 Website: <http://web.scc.losrios.edu/foleyj>
 D2L Access: <https://d2l.losrios.edu/>

The **VIDEO SERIES** Our Families, Ourselves enhances this class.

How to View Course Videos:

1. Friday evenings at 8:00pm on TV with Comcast Cable (Sacramento system) or Surewest Broadband OR
2. View the videos on-campus in the Instructional Media Center at any time, free of charge OR <http://wserver.scc.losrios.edu/~library/libraryinfo/services.htm>
3. DVDs are available for rental from the Instructional Media Center at a minimal charge, currently \$20 per series for semester-length rental. Video rentals must be processed in person at the IMC. No advance reservation is necessary.

Required Textbook:
 Marriages and Families: Changes, Choices, and Constraints; Benokraitis; 6th Edition;
 ISBN: 0205662099; Copyright: 2008



The text may be purchased at the campus bookstore or various online bookstores: <http://bookstore.scc.losrios.edu/home.aspx> or, <http://www.half.com> etc....

NOTE: The textbook contains more detailed information and updated statistics on aging than do the videos. You will not score well on tests without reading and understanding the assigned readings.

Other Required Items:

- Availability and ability to use a computer (PC Pentium processor or better – or MacG3 or better). If you do not have a computer you may use one on campus. For a list of computer labs on the SCC main campus see: <http://www.scc.losrios.edu/x1376.xml>
- Access to the Internet.
- An active email account. As an SCC student, you have a free email account available to you. To request an account go online to: <https://imail.losrios.edu/>
 - a. Click on **Activating iMail is easy**.
- Lots of TIME and SELF-MOTIVATION to complete your assignments and keep up with the class.
- Organization of all assignments and activities for the duration of the semester.

You will need the following programs on your computer:

- Word processing program (ex: Word 2000 or better).
- Adobe Acrobat Reader (free download): <http://www.adobe.com/products/acrobat/readstep2.html>
- Quicktime Player (free download): <http://www.apple.com/quicktime/download/win.html>
- Powerpoint Viewer (free download): <http://www.microsoft.com/downloads/details.aspx?FamilyId=428D5727-43AB-4F24-90B7-A94784AF71A4&displaylang=en>

Course Description

Prerequisite: None
Advisory: ENGRD 110 and ENGWR 100; or ESLR 340 and ESLW 340 and ESL 114; and LIBR 318 with grades of "C" or better.
General Education: AA/AS Areas B2, E2.
Acceptable for credit: UC/CSU
Hours: 54 Lecture

Description: This course is designed for the student to examine the social, psychological, historical, and economic factors relating to changing family, marriage, remarriage, and significant relationship patterns. Exploration of changing gender roles, the meaning of love and sexuality, dating, communication skills, and parenting are included. (Credit may be awarded for either SOC 310 or FCS 320.)

Course Objectives:

Upon completion of this course, the student will be able to:

- evaluate and assess the meanings of courtship, marriage, partnership and family as social institutions.
- distinguish the nature of "individual" vs. "the couple" in contemporary society.
- develop an awareness of intimate and alternative lifestyles and family structures.
- examine the implications of divorce and remarriage on the interpersonal as well as the macro socio-political plane.
- demonstrate an understanding of the impact of gender-related role expectations, especially in paired relationships and in parenting roles.
- describe several new reproductive technologies and give examples of ethical dilemmas presented by such.
- apply the concept of the "sociological imagination" to the study of family and the family system.
- explain the importance of communication skills and conflict management in family relationships.
- demonstrate an understanding of the importance of the family unit in personal development.

Course Requirements: (See Required Textbook, and Other Required Items on page 1)

This course is offered almost entirely online. Students must have access to a computer with a word processing program and the Internet, and have basic computer familiarity such as attaching documents, searching the Internet, and basic problem solving ability. Coursework can be done from a computer in the Instructional Media/Learning Assistance Center (on the first floor of the Learning Resource Center), from the Learning Resources Open Access Computer Lab (located in the Business building room 153), or from home if the student has access to the Internet via a private Internet Service Provider.

- Online students will be required to come on campus for a mandatory orientation.
- After orientation check your email and connect to the D2L site regularly, (at least 3 times per week). Read the class **announcements page** and then click on the appropriate **assignments** for that week.
- For each weekly assignment, you should do the following, and in this order:
 1. Complete the assigned **Reading** for each week.
 2. View the **Powerpoint and Video** sections.
 3. Complete any chapter **Assignments** and **Activities**.
 4. Participate in the **Discussion Board** topics each week.
 5. **Review** using the chapter quizzes.
 6. All assignments must be submitted on time. "**On time**" means that the assignment will be submitted on the date that it is due. Illness and other life challenges are not excuses for forgetting and/or not being aware of due dates and assignments.
- At all times, students and instructor will use language appropriate to an academic setting.

Assignments and Activities:

- The usual due date for weekly assignments is Tuesday evening at 11:55pm.
- Some papers and assignments will be submitted using the Turn-It-In link in D2L.
- Please spell-check, and proof-read your assignments before submitting them.
- All assignments must be submitted on time. "On time" means that the assignment will be submitted on the date that it is due.
 - Ignorance of an assignment does not excuse the student from the responsibility of turning that assignment in "on time". If you are unsure of an assignment ask fellow students or the instructor.
- Once assignments have been graded, no late papers will be accepted.
- Be sure to read the syllabus section on cheating and plagiarism.

Submitting Turn-It-In Assignments

Turn-it-in omits any formatting (and imagery) you might put into an assignment. To submit, click on View/Complete to get to the Turn-It-In link.

1. Click the View/Complete button next to the assignment to which you would like to submit your paper.
2. On the screen that follows, use the pull down menu to select your method of submission (file upload or cut and paste).
 - To submit a paper as a file, click the browse button and locate your paper. Turn-it-in accepts papers in MS Word, WordPerfect, RTF, PDF, PostScript, HTML, and plain text format.
 - To submit a paper by cut and paste, copy the text of your paper from your word processing program and paste it into the window provided.
3. Enter your paper's title and click "submit."

Submitting Other Written Assignments

Any other written assignments that are submitted MUST BE SAVED AS RTF DOCUMENTS. I use a Macintosh computer and the word processor I use is Microsoft Word. You do not need use the same type of computer, or even the same type of word processing software as I do, but for me to read your work it needs to be saved in "Rich Text Format "(RTF).

- To do this, go to "File," then select "Save As,"
- Then "Save File As Type" and
- Pull down to "Rich Text Format" or "RTF".

Cheating and Plagiarism:

Cheating and plagiarism are violations of trust between student and instructor. All submitted written work must be your own. When writing papers you often need to refer to the work of other people—to describe their research or ideas, or to quote them, for example. Whenever you refer to, paraphrase, or quote the theories or research of other people, you need to indicate in your paper the source of your information. Thoroughly documenting your sources has a number of advantages; for example, you help your reader to check the accuracy of your description of the source, and the credibility of the source itself. Disregarding this requirement will result in an F on the assignment.

If you may consider submitting work which is not your own, do not take this class. The use of quotation marks and citation of valid sources must be reflected in all papers and projects. If you cheat or have others do your work, you will receive an F.

Discussion Boards:

There will be discussion board topics each week during the semester. You will be required to post a response to the boards and then respond to another student's post. For any given discussion board topic you can receive 3 points for your original post and 2 points for responding to another student for a total of 5 points for each discussion board topic. You will not receive more than 10 points per week (by responding to two discussion board topics) for a semester total of 120 points.

- Discussion board participation requires weekly reading assignment to have been completed and understood.
- No credit will be given to posts that do not show careful consideration of the assigned material.
- Your original post and your response post must be thoughtful, helpful, constructive, and have a polite tone, just as you would in a face-to-face class.
- Responses should be as politically correct and as inoffensive as possible. Vulgarity and other inappropriate language usage (put downs, swearing, & hateful speech) will not be acceptable and may result in you being dropped from the class.
- Your posts must also be substantive. For example, "Yeah, I agree with you," or "I'm not really sure what I think..." or paraphrasing another student's post would not be substantive.
- Your contributions should be unique, and in your own words.
- As in any class, it is imperative that the learning environment is supportive, neutral and respectful. With that said, please think about what you write in the same way you would do so in a classroom. **If your mother wouldn't approve, it's unlikely that I will either.**
- You should use proper spelling, grammar, and punctuation.

How do you post to the Discussion Board?

- **POSTING a RESPONSE:** After reading the question or topic consider what your thoughtful contribution is going to be. Click on "Thread" and fill in a "Subject." Type your response in the "Message" area. Remember to click on "Submit."
- To **READ** other students' posts, click on the "Subject" of a student's post and their comments will open in a window below.
- To **REPLY** to another student's post, click on "Reply" after you have read their post. Enter a thoughtful response to their post and click on "Submit."

Do the instructors read every post?

In theory yes, though we may miss some and we will not respond to every single comment any more than in a face-to-face class. A teacher who butted-in between every single student interaction would be a poor class facilitator! We do, however, expect to be active on the boards, meaning you should see our names popping up fairly often. If you wish a response to your post from one of us, address us by name in the subject line and we will respond as soon as we can. (Remember, you can always email us.)

Exams:

There will be three exams. Each exam consists of 50 multiple-choice questions. You will have 90 minutes to complete the entire exam. Exams are worth 100 points each. Even though the exams are open book, online, and taken at your convenience, you should always study for them as you would any other exam. Exams will be given through the class' D2L site.

The instructor will give a "Make-Up Exam" within one week of the original exam. It is the student's responsibility to schedule the make-up exam. Students may take the make-up exam if they missed the original exam, or to improve their original score. However, students taking the make-up exam will receive no more than 70% of the possible points (=70 points).

Grading:

Students' grades will be based on accumulated points from all quizzes, discussion board participation, assignments, reaction papers, and exams given throughout the semester. The points will be totaled at the end of the semester and the semester grade will be based on the following formulas:

<u>Tentative</u> <u>POINT DISTRIBUTION</u>		<u>Tentative</u> <u>GRADE DISTRIBUTION</u>	
Written Assignments =	40	450.....500 = A =	90--100%
Discussion Board=	120	400.....449 = B =	80---89%
+Practice Quizzes & Exams=	340	350.....399 = C =	70---79%
Total Points=	500	300.....349 = D =	60---69%
		Below...300 = F =	Below 60%

Incompletes:

An "**Incomplete**" grade will not be given simply because you have gotten behind in your course work. College policy requires that a student must have a passing grade up to 4 weeks before the end of the semester on all required course work up to that time. An "Incomplete" is only to be given in dire circumstances such as personal illness, or a death in the immediate family.

Special Accommodations:

If a student requires special accommodations, s/he must make an appointment with the instructor during the first two weeks of the semester.

Cell phones are to be **turned off before** entering a campus classroom/computer lab.

Campus Waste Reduction:

All staff and students are expected to participate in SCC's waste reduction program. Please reduce the amount of paper you use, reuse resources whenever possible, and always recycle the appropriate materials in the blue receptacles. We have a beautiful campus. Please help us keep it that way. (View: <http://media.scc.losrios.edu/foleyj/DangersofPlasticBags.pps>)

Tentative Course Schedule

Marriage and the Family**Fall Semester 2009****FCS 320= 30662****SOC 310=30664****Tentative Online Course Syllabus**

The following assignment schedule is **tentative** -- please see our D2L Announcement page for any changes. Also see each weekly assignment folder for assignments and additional details. D2L will be available to students beginning at the time of our class orientation.

Week/ Date	Topic	Program Broadcast/ Reading
1 8/23	Watch Programs 1-Changing Families & 2-Perspectives on the Family The Changing Family; & Studying Marriage and the Family Orientation – in LRC 141, Introductions, Orientation Quiz	Program 1= 8/28 & 9/11 Program 2= 8/28 & 9/18 Chapters 1 & 2
2 8/30	Programs 3-Family History & Race, 4-Ethnicity and Family The Family in Historical Perspective; & Racial and Ethnic Families	Program 3= 9/4 & 9/25 Program 4= 9/4 Chapters 3 & 4
3 9/6	Program 5-The Role of Gender Socialization and Gender Roles	Program 5= 9/11 Chapter 5
4 9/13	Program 6-Love and Loving Love and Loving Relationships	Program 6= 9/18 Chapter 6
5 9/20	Program 7-Sex and Sexuality Sexuality and Sexual Expression Throughout Life <i>*Practice Quiz for Exam 1- Open Tuesday through Monday, only</i>	Program 7= 9/25 Chapter 7
6 9/27	EXAM 1 Program 8-Making Connections, Choosing Partners Choosing Others: Dating and Mate Selection	Ch 1-7 Program 8= 10/2 Chapter 8
7 10/4	Program 9-Singlehood and Other Options Singlehood, Cohabitation, Civil Unions, and Other Options <i>*Make-up for Exam 1-Open Wednesday through Tuesday</i>	Program 9= 10/2 & 10/9 Chapter 9
8 10/11	Program 10-Marriage and Commitment Marriage and Communication in Committed Relationships	Program 10= 10/9 & 10/16 Chapter 10
9 10/18	Program 11-To Parent or Not to Parent & 12-Parents and Children To Be or Not to Be a Parent: More Choices, More Constraints; & Raising Children: Promises and Pitfalls	Program 11= 10/16 & 10/23 Program 12= 10/23 & 10/30 Chapters 11 & 12
10 10/25	Program 13-Working Balancing Work and Family Life <i>*Practice Quiz for Exam 2- Open Tuesday through Monday, only</i>	Program 13= 10/30 Chapter 13
11 11/1	EXAM 2 Program 14-Divorcing Separation and Divorce	Ch 8-13 Program 14= 11/6 Chapter 15
12 11/8	Program 15-Family Violence Family Violence and Other Health Issues <i>*Make-up for Exam 2-Open Wednesday through Tuesday</i>	Program 15= 11/6 & 12/11 Chapter 14
13 11/15	Program 16-Remarriage and Stepfamilies Remarriages and Stepfamilies	Program 16= 11/20 & 12/11 Chapter 16
14 11/22	Program 17-Growing Older Families in Later Life	Program 17= 11/20 Chapter 17
15 11/29	Program 18-Families Today and Tomorrow The Family in the Twenty-First Century <i>*Practice Quiz for Exam 3- Open Tuesday through Monday, only</i>	Program 18= 12/4 Chapter 18
16 12/6	EXAM 3	Ch 14-18
12/10	<i>*Make-up for Exam 3-Open Thursday 12/10-14</i>	

In general, our "week" will run from Tuesday to Tuesday, with assignments due by Tuesday night at 11:55pm.

** Exceptions to the Tuesday-Tuesday schedule.*

Communication:

EMAIL- STUDENT TO INSTRUCTOR

When emailing the instructor(s) always do the following-

- SUBJECT** of your email should say *Marriage & Family Online Course*
- Do NOT type your message in all capital letters.
- Sign message** using your FIRST and LAST name, as you are registered with the college.
- Include **previous thread** of the email if it is an ongoing communication.

EMAIL- INSTRUCTOR TO STUDENT

We will respond to all emails as soon as possible. Please understand, the instructor may not be available 24/7.

- If multiple students have a concern, the response may be posted on the D2L ANNOUNCEMENT page as a FAQ (frequently asked question).
- SCROLL through the ANNOUNCEMENT page regularly.
- We may also respond to FAQ's using the D2L email system.
- Keep your email address UPDATED in D2L.

PHONE MESSAGES

When leaving a voice message:

- Minimize background noise, it can drown-out your voice. (Wind, radio, talking...)
- Speak SLOWLY and CLEARLY so the instructor can understand what you are saying. Be prepared to leave a message BEFORE you call, so you know what you are going to say.
- Leave your phone number EACH TIME you call. We cannot memorize all of your phone numbers. (And, our office phones do not have caller ID!)
- Please repeat your phone number a second time so the instructor can confirm it.

Follow-up on messages. If you haven't heard from an instructor after several days- to a week, please try again. Messages sometimes get accidentally dropped or lost.

STUDENT-TO-STUDENT COMMUNICATIONS: Your fellow students are equally valuable resources for your learning.

- The Discussion Board is a tool to ask questions and communicate with each other.
- One Discussion Board Forum (called Cyber Café) is an area created for students to "virtually" hang out and get to know one another (in a politically correct manner, of course)...
 - Post any questions that you may have here -- this may include questions about due dates, activities, tests, how to access a link, etc.
 - Answer each others' questions and help each other out. Please check this board each time you log on and see if you can be of assistance to a classmate.
 - It is also a place for Students to help other students with challenging parts of the class.
 - Keep the tone positive.

DIRECTIONS FOR THE Web Enhanced or ON-LINE CLASS

Learning online is not easier than taking a face-to-face class. In fact it can be more difficult and challenging. Students who succeed in the online format tend to be self-disciplined (because there is less enforced structure); driven (because learning over the internet provides less immediate social motivation); and comfortable with technology and with the Internet as a communication medium.

If you think this online class will be easy, if you are looking for a less time-consuming learning method, if you fear occasional frustration, if you don't know how to send an attachment or use a word processor, you will find that online learning may not be for you.

For those of you who decide that this medium will work for you, we expect this semester will be filled with growth. We are convinced you can learn as much online as face-to-face if you apply yourself. Because this is a sociology class, it is imperative that we have interaction -- the last thing we need is more isolation!! The discussions in this class will include differing opinions and perspectives that will serve as great catalysts of discussion. You will not be alone in this class. It is a genuine virtual community. In fact, for many of us, this class is a step into the outside world, an intellectual and socializing journey beyond our homes or our jobs -- places where ideas may not be exchanged as freely.

Getting online: (D2L will not be available to students until the orientation.)

Each student in this class has a Los Rios Online account. Because this class is only accessible to those students who are actually registered for the class, security of content, information and posts is provided. There is absolutely no advantage in lending other students your access code. All of your posts and communications will be attributed to you, and you will be held accountable for such. For this reason, and for the matter of class integrity, please do not share your access code with others!!

- Log onto the Internet. You can do this at home, at a public library, or from a computer on campus.
- Get an email account. If you don't have one, or want a separate one for this class, get one through **iMAIL**. This is a free email account through City College. To get an account, go to the following: HYPERLINK <https://imail.losrios.edu/> click on "**Activating iMail is easy**" and follow directions.
- Go to the Los Rios Online site: HYPERLINK <https://d2l.losrios.edu/> (notice there is no www.)
- Click the "Login" button and follow the directions given, then "log in."
- If you do not know your student identification number, look in the "Login Information" box and click on "Click here to get it" and follow the directions.
- A screen will come up that will have your name at the top and the courses that you are taking listed. Click on the appropriate course.
- Once you make it to the site, **UPDATE YOUR PERSONAL INFORMATION TO INCLUDE YOUR EMAIL ADDRESS!** To do this, click on the "Welcome" tab link that is toward the top left of the page. When you get to the Personal Information page, click on "Personal Information" in the "Tools" box and then on "edit personal information." Fill in the requested information. This is important: My communications will be sent to you at this address so make sure to correctly enter your email address.
- If you would like to change your password, click on "Change Password" inside the "Personal Information" link. If you do this, be advised to **WRITE YOUR PASSWORD DOWN** somewhere as there is no assistance available for lost passwords! A good suggestion is to keep the one that you are assigned as this is a matter of school record. You may change your password, but do so at your own risk!
- After having updated your email address, go back to the opening page by clicking on the "Courses" tab at the top of the page, and then selecting the appropriate course.
- Explore the course by clicking on the various buttons on the left (Announcements, Chapters, etc.). Don't fear getting lost!

Please be sure you have completed and understand the online demonstrations located at:

<http://web.scc.losrios.edu/foleyj/orientation>