



Sacramento City College
International Student Center
Web Address: <http://web.scc.losrios.edu/international>
E-mail: intltr@scs.losrios.edu

Return to: International Student Center
Sacramento City College
3835 Freeport Blvd.,
Sacramento, CA 95822-1386
U.S.A

Staff: **Susan H. Fong**, Coordinator-Counselor/PDSO
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Sacramento City College (SCC), founded in 1916, is a public two-year college. SCC is officially accredited by the Western Association of School and Colleges. SCC offers occupational, general education and transferable courses and programs to other colleges and universities. Associate of Art/Science Degrees are offered. This College is authorized under Federal law to enroll nonimmigrant students. www.scc.losrios.edu

INTERNATIONAL ADMISSION PACKET

International Students must submit a complete "International Admission Packet" with all documents listed below BEFORE admission can be granted. All fee amounts are subject to change upon approval by the College Board of Trustees, the Chancellor, and California legislature. **Application Deadlines: for Spring Semester – November 1, for Fall Semester – May 1.**

- _____ (1) **Official TOEFL** (Test of English as a Foreign Language) test result of **450** (paper-based test), **133** (computerized test), or **45** (internet-based test) **minimum (NO photocopy)** sent from ETS. Our TOEFL Institutional code is 4670; the TOEFL bulletin may be obtained at no charge by writing to Test of English as a Foreign Language, P.O. Box 6155, Princeton, New Jersey 08541-6155, telephone (609) 921-9000, (website: www.toefl.org). Students from Japan may submit **STEP 2A**. If you are in the Sacramento area, you can take our SCC ESSAY + ESL or ENGLISH test results comparable to TOEFL level www.scc.losrios.edu/~matric/assessment/
- _____ (2) Evidence of financial ability to meet minimum costs of US **\$15,000.00**. Request verification of funds or balance from the bank (**Official bank letter**). If the sponsor is an U.S. citizen, USCIS **Affidavit of Support** (I-134 Form) with supporting documents is required. Form available at USCIS website: www.uscis.gov. If you are sponsored by agency, submit official scholarship letter addressed to SCC listing dates of coverage (**NO photocopy**).
- _____ (3) **Official High School diploma** showing graduation and transcript (**NO photocopy**). **Official College transcript(s) if attending U.S. colleges**. Non-English documents must be accompanied by translated copies (**NO photocopy**). If currently in the last year of High School, request verification from the school principal to certify the expected graduation date.
- _____ (4) One small **photograph** (passport size) with your name printed on back.
- _____ (5) SCC **International Admission Packet** fully completed and signed.
- _____ (6) SCC/Los Rios Community College **Application for Enrollment**, select SCC only. If completed on-line at www.scc.losrios.edu, give I-Center your SCC identification number (7 digits). If you are on student visa or plan to apply for a student visa, on question No. 4, Citizenship Status, click on student visa and self identify yourself as F-1. If you wish to submit the SCC Application for Enrollment online, you can download the application, complete everything fully and submit it with the SCC International Admission Packet.
- _____ (7) **US\$ 50.00** nonrefundable Application for Enrollment fee payable to **Sacramento City College** in the form of a check, money order or cashier's check (**do not send cash**) payable on a United States bank. Print applicant's name on face of check (and SCC Identification Number if available). Your application will not be processed if there is no fee.

Note: Upon arrival at the college, show proof of health & medical insurance coverage. All F-1 students are required to purchase a mandatory LRCCD/SCC Health & Medical Insurance or a comparable plan (**in English**) with coverage dates.

TRANSFER STUDENTS: International Students who have been attending school in the United States are also **REQUIRED** to submit **items 8 through 11** below before admission is approved.

- _____ (8) **SCC TRANSFER AUTHORIZATION FORM** signed off by International Advisor, PDSO/DSO.
- _____ (9) Copy of **VISA** stamp in your passport.
- _____ (10) Copy of **I-94** in your passport front and back.
- _____ (11) Copy of **current school's I-20** issued to you front and back.

APPLICATION DEADLINES

May 1 FALL SEMESTER (August - December)
November 1 SPRING SEMESTER (January - May)
Apply as early as possible for your admission to the College

HELPFUL HINT: Collect and then mail **ALL REQUIRED DOCUMENTS AT ONE TIME**. A completed package will speed the evaluation process. If TOEFL score or transcript is delayed, tell us the approximate date when we can expect to receive the official documents. Turn in everything before deadline dates to allow mailing, processing, and American Consulate visa interview time lines.

HEALTH & MEDICAL INSURANCE: Doctor and dental care must be covered by the student. In the U.S. health care is extremely expensive, and there are *no free* medical facilities. International students at SCC must have health insurance coverage and it must be valid in the United States. All enrolled international students will be required to purchase international health insurance from a Los Rios Community College district (LRCCD) recommended provider or show proof of coverage. If you do not meet the above registration procedure, registration will be cancelled. Note that “travel insurance” plans are not acceptable (<http://www.somerton-ins.com/>).

EMPLOYMENT: On-campus employment is limited and employment opportunities off-campus are restricted under Federal Law. Visit the International Student Center for more information.

ON-CAMPUS HOUSING/DORMS: None. It is the student's responsibility to find housing. SCC does not have any host families available (ask for information on privately owned business in American host family). SCC is near downtown, William Land Park and within walking distance from many apartment buildings. SCC location is a plus for students. RT buses 61, 62, 63, 64 & 83 come directly to SCC and are free of charge for SCC students. You can commute from most areas of Sacramento.

TOEFL (Test of English as a Foreign Language): TOEFL testing programs are given at set times during the year throughout the world. Information on dates, locations, and fees is available from:

Test of English as a Foreign Language
P.O. Box 6155
Princeton, NJ 08541-6155 U.S.A.

TEL: (609) 921-9000 FAX: (609) 520-1093
Website: www.toefl.org
SCC Code for TOEFL test: 4670

CLASS SCHEDULE & CATALOG: Each student is required to purchase a SCC Class Schedule and SCC Catalog (description of majors) which contains important information on registration dates, classes offered for the semester, pre/co-requisite requirements for classes, school calendar, tuition and enrollment fees charged. The schedule and catalog may be purchased at the SCC College Bookstore or at the following website <http://www.scc.losrios.edu/catalog.html>. These books are available a couple of months before the start of each new semester.

SCC ASSESSMENT TESTING: **ESSAY + ESL or ENGLISH and MATH TESTS ARE REQUIRED FOR ALL NEW STUDENTS.** This is necessary to provide an up-to-date recommendation in your counseling session with the coordinator/counselor to plan towards an A.A. degree and/or transfer of courses to the University. Call the Assessment Center (916) 558-2540 to ask for the monthly testing calendar (dates and testing times) or view schedule at <http://www.scc.losrios.edu/~matric/assessment/>. The Assessment Center is located in the Student Services building room SS-121.

ESTIMATED MINIMUM EXPENSES FOR SINGLE STUDENT
(estimated on 30 units) FOR ONE CALENDAR YEAR:

*Tuition @\$211 per unit (30 units for 2 semesters)	\$ 6,330
Health Insurance (mandatory/cost variable)	\$ 764
Universal Transit Pass	\$ 30
Books and Personal Living Expenses (variable)	\$ 7,876
TOTAL:	<u>\$ 15,000</u>

***All the above estimates are subject to increase without prior notice.** Currently, International students pay a total of \$211 per unit. Completion of 12 units is required each fall & spring semester. (“W”s do not count towards the 12) Summer session is optional. All tuition fees are subject to change upon approval by the College Board of Trustees, the Chancellor, and California legislature.

STUDENTS ON SCHOLARSHIPS FROM THEIR OWN COUNTRY: Be sure to mail SCC International Center an official letter that **MUST BE IN THE NAME OF SACRAMENTO CITY COLLEGE** with your name, date(s) of scholarship coverage, expiration of your scholarship, and billing address. Official letter required with the completed packet.

FINANCIAL AID: There is no financial aid available to F-1 students.

I-Center HOURS: 8:30 A.M. - 5:00 P.M. (Mon thru Friday).



Sacramento City College
International Student Center

International Admission Packet

A non-refundable \$50.00 Application for Enrollment fee payable to SCC is required. A check or money order (drawn on a U.S. bank) should be enclosed when returning this Packet. Please **TYPE OR PRINT CLEARLY** your information. An incomplete application will delay processing. Use information as in your passport.

Last (Family or Surname) Name as in Passport	First (Given) Name as in Passport	Middle Name
Date of Birth (month/day/year)	Country of Birth	
Country of Citizenship	Country of Permanent Residence	
<input type="checkbox"/> Female <input type="checkbox"/> Male	Visa Number (if any)	
SEVIS ID (if any)	I-94 Card Admission Number (if any)	
Social Security Number (if any)	SCC Identification Number (a seven number digits)	
Major Field of Study	I am applying for <input type="checkbox"/> FALL 20 __ (from August to December) <input type="checkbox"/> SPRING 20 __ (from January to May)	

Permanent Overseas Address:

Address to send SEVIS I-20 Form (if different from permanent):

City Postal Code Country

City Postal Code Country

Phone Fax

Phone Fax

E-mail

E-mail

ADDRESS CHANGES: Please keep us informed of any change in your address(es) at the International Student Center (I-Center) and the Admissions/Records Office within 10 days of any local address changes (so end-of-the-semester grades can be mailed to you). Federal Law requires you notify USCIS by completing and mailing AR-11 Form to USCIS. USCIS Special Registration Change of Address Form (AR-11SR), is required for students from certain countries who by law need to complete the special registration requirements. Ask for information at the I-Center or view USCIS website: www.uscis.gov.

Are you married?

- NO
 YES, please give us your spouse's complete name

Do you want to include any F-2 status dependent(s) with this application?

- NO
 YES (additional \$3,000.00 is required for each dependent) please list the dependents you wish to include.

Last (Family) Name	First Name	Date (m/d/yr) & Country of Birth	Country of Citizenship	Relationship

INTERNATIONAL STUDENT INFORMATION

Are you currently in the US?

- NO
- YES; verify your current visa type (e.g., F-1, F-2, J-1, J-2, *other*): _____ Specify *other* visa type
If your visa type is not F-1, verify your I-94 Card expiration date: _____

Degree Objective at SCC

- A.A. (Associate of Arts) or A.S. (Associate of Science)
- A.A. or A.S./Transfer to 4-year-university

Degree Objective after SCC

- B.A. (Bachelor's of Arts) or B.S. (Bachelor's of Science)
- M.A.(Master of Arts) or M.S. (Master of Science)

Educational Background

Please list all high schools and colleges attended. List most recent school first.

Name of School	City, Country	Date of Attendance From To (mo/yr) (mo/yr)	Language Of Instruction	Examination, Certificates, Diplomas, Degrees	Date Of Graduation
1.					
2.					
3.					
4.					

Please account for any time you were not in school below

Activity	Dates (month/year to month/year)

Date of English proficiency test (TOEFL or SCC Essay + ESL or Essay+English Assessment) taken/planned:

- NO; I plan to take the TOEFL test on (date) _____
- YES; I took the test on (date) _____ and requested official score to be sent to SCC
- SCC Essay + ESL or English Assessment Test on (date) _____
- SCC Math Assessment Test on (date) _____

In the past, have you attended Sacramento City College?

- NO
- YES; semester and year attended: _____
Previous last name that may appear on your record _____

How did you hear about us?

- Brochure, please specify the name _____
- Internet, please specify the web address _____
- Publication, please give the name of publication _____
- Other, please specify _____

Do you have any relatives or friends who have attended Sacramento City College?

- NO
- YES Name(s), relationship and date of attendance: _____

EMERGENCY CONTACTS (MANDATORY)

- Father's Name _____ Occupation _____
 Current Address _____ City _____
 State _____ Country _____ Zip/Postal Code _____
 Phone (____) _____ Fax(____) _____ E-mail _____
- Mother's Name _____ Occupation _____
 Current Address _____ City _____
 State _____ Country _____ Zip/Postal Code _____
 Phone (____) _____ Fax(____) _____ E-mail _____
- Other contact person overseas _____ Relationship _____
 Current Address _____ City _____
 State _____ Country _____ Zip/Postal Code _____
 Phone(____) _____ Fax(____) _____ E-mail _____
- Other contact person in the U.S. _____ Relationship: _____
 Current Address _____ City _____
 State _____ Country _____ Zip/Postal Code _____
 Phone (____) _____ Fax(____) _____ E-mail: _____

PHOTOGRAPH

Staple a small picture of yourself with your name printed on the back underlining your last name.

SOURCES OF FINANCIAL SUPPORT

Sacramento City College does not provide financial aid for international students and on-campus student help employment is limited. **You are required to submit a certified financial bank statement (verification of balance or funds) or an Affidavit of Support (I-134 Form with supporting documents as required by USCIS) from your U.S. sponsor verifying sufficient funds of a minimum of \$15,000.00 in the exchange rate of U.S. dollars** to confirm adequate funding to cover all academic and living expenses for the first year of enrollment at Sacramento City College, excluding any travel cost.

Sources of Funds:

- Myself (if you will support your own school fees) → Fill out Section A only.
- Parent(s) (if your parent(s) will support your school fees) → Fill out Section B only.
- Sponsor (money available from sources other than parents) → Fill out Section C only.
- Your Government (if your government will support your school fees by scholarship program) → Fill out Section D only.

Please Print the Student's Source of Financial Funds

SECTION A: MYSELF as a Principal Sponsor

I, _____, certify that I will take full financial responsibility,
(Name of the applicant)
 including educational and living expenses for myself while I am enrolled at Sacramento City College.
 Please describe the source: _____
 The total amount of \$ _____ per year is guaranteed for up to 4 years.
 Name of Bank: _____

SECTION B: PARENTS as a Principal Sponsor

I, _____, certify that I will take full financial responsibility, including
(Name of parent(s))
 educational and living expenses for _____ while he/she is enrolled at Sacramento
(Name of applicant)
 City College. The applicant is my _____ *(Relationship to applicant)*
 The total amount of \$ _____ per year is guaranteed for up to 4 years.
 Name of Bank: _____

(Sponsor's Signature)

Date

Street

City

Country

Phone #

SECTION C: SPONSOR other than Parents

I, _____, certify that I will take full financial responsibility, including educational and
(Name of the person who will pay your tuition)
 living expenses for _____ while he/she is enrolled at Sacramento City
(Name of applicant)
 College. The applicant is my _____ *(Relationship to applicant)*
 The total amount of \$ _____ per year is guaranteed for up to 4 years.
 Name of Bank: _____

(Sponsor's Signature)

Date

Street

City

Country

Phone #

SECTION D: SCHOLARSHIP from your Government, or Company

Send the original scholarship letter from your government or a company to SCC International Student Center listing dates of coverage (NO photocopy).

Name & Address of the Agency: _____

Contact Person: _____

Phone: (____) _____ Fax (____) _____ E-mail _____

Amount of Scholarship in US\$ _____ is guaranteed from _____ to _____

"Student's Source of Financial Funds Section" must be completed, signed, and returned to Sacramento City College, International Student Center. Attach nonrefundable US\$ 50.00 check, money order, or cashier's check (no cash) payable to Sacramento City College for application processing fee. Please print the student's name on the bottom of check.

STATEMENT OF EDUCATIONAL GOAL

Write a brief statement on your reason(s) for pursuing undergraduate study (attach separate sheet if necessary). Include any additional information concerning preparation which is pertinent to the major specified.

FOR STUDENTS UNDER 18 ONLY

If you are UNDER 18 YEARS OLD, your parent(s) or U.S. guardian must provide copy of the power of attorney document with name and address of your legal guardian in the U.S.

STATEMENT AND SIGNATURE OF APPLICANT

I certify that the information disclosed in this International (F-1) Admission Packet to the best of my knowledge is correct. All documents or other materials for admissions become the property of the College. I understand that any misrepresentation may be a cause for denial or dismissal of admissions and if accepted, I agree to comply with all college and F-1 immigration regulations in effect for every semester. I will complete at least 12 units each semester, **Withdrawals (W's) do not count**, for which I register thereafter. I am aware that Sacramento City College's nonimmigrant admissions and continued attendance is contingent upon full evaluation of SCC International Admission Packet, payment of nonresident tuition fees at the time of registration and proof of health/ medical insurance coverage. I accept self-responsibility to visit www.uscis.gov to follow F-1 regulations affecting my status. I request and authorize my present International Coordinator/Advisor or Designated School Official to provide any information to my sponsor(s) or information needed for SCC.

ESTIMATED MINIMUM EXPENSES FOR SINGLE STUDENT (estimated on 30 units) FOR ONE CALENDAR YEAR:

*Tuition @\$211 per unit (30 units for 2 semesters)	\$ 6,330
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Signature of applicant _____ Date _____