

Date rec'd \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Date Mailed \_\_\_\_\_

# Career Fair Response Form

Wednesday, May 12, 2004

9:00 am - 1:00 pm

\*\* Office Use \*\*

**PLEASE RETURN RESPONSE FORM BY MARCH 31, 2004**

Organization Name (for table sign) \_\_\_\_\_

Contact Person/Title: Mr/Mrs/Ms \_\_\_\_\_

Mailing Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

What product or service does your organization provide? \_\_\_\_\_

Will you have brochures/materials? \_\_\_\_\_ Display? \_\_\_\_\_ Type of display \_\_\_\_\_

Please contact us if you would like electricity (electricity will be very limited as the event is held outdoors)

Please give a brief "quote" on skills & qualifications you look for in employees \_\_\_\_\_

During the fair will you be  Hiring?  Accepting Applications/Resumes?  Offering Internships?

Please return this response form and a check payable to the **SCC Career Center** for \$50.00, \$55.00, or \$60.00 to:

**Sacramento City College**

One-Stop Center, Career Planning Services

3835 Freeport Boulevard, RN147

Sacramento, CA 95822

Phone: (916) 558-2384

Fax: (916) 558-2612

Total number of persons attending from your organization (limit 3)

I will attend:  Check is enclosed

I will not be able to attend

Please inform me of future activities

Please remove name from the career fair list

Please staple business card of contact person here

**An information packet will be sent to you by May 5, 2004**