

Quiz Settings Notes (Print Reference)

Quiz List

Look at the status (Active / Inactive) for each quiz. Use the checkboxes and the Pencil icon to quickly change the active status of quizzes, edit the name or category.

Individual Quizzes

Properties tab

Name, Auto Export to Grades (on if a grade item selected), Automatic Grade check, Email Notification, Disable Pager Access, add custom message, header or footer.

Restrictions tab

Status (Active / Inactive), Start and End Dates (aka "quiz window"), Release Conditions, Set Password, Time Limit, Special Access (extended time).

Attempts tab

Attempts Allowed, Grade Calculation.

Objectives tab

Associate Learning Objectives if any.

Submission Views tab

Default View settings, Add Additional View to appear at end of quiz window.

Reports Setup tab

Add Reports button (name a report, select options, select role to view report).

Layout / Questions tab

Add / Edit Questions button, Place X questions per page, Block backward movement through pages, Edit Values (points, difficulty, bonus, mandatory)