
COURSE REQUIREMENT: A CURRENT TB TEST IS MANDATORY. Also, Desire2Learn components are required in this course. You are required to have computer access. Classroom activities will be posted on http://d2l.losrios.edu.

OTHER REQUIRED MATERIALS:
- Availability and use of a computer, printer, and internet access. For a list of available computer labs on the SCC main campus, please see http://www.scc.losrios.edu/labhours.html
- An active e-mail account.

COURSE FORMAT:
- Each week, begin by checking your email and connecting to the Desire2Learn site. Read News and then click on the appropriate Chapter for that week in Content.
- For each chapter, you should do the following in this suggested order:
  1. Read the chapter in your text.
  2. Go over information in the study guides folder (Content).
  3. View the powerpoint (Content) slides.
  4. View the video clip (Content) for each chapter and answer the video reflection questions (Dropbox).
  5. Go to Discussions and participate in the discussion board (Discussions). There are 2 questions (F #1, F #2, F #3, etc.) posted for each chapter. You must post a comment for each question and post a reply to another student for each question.
  6. Go to Dropbox and complete a journal entry for each week that you are in your lab schools.
  7. Also in Dropbox, complete other assignments as assigned. You will type your assignments in a Word format and then attach the file. You can always convert a file easily to a PDF file which is easy to do. If you don't have Adobe software, do it for free at http://www.doc2pdf.net/
  8. Go to Quizzes and take the chapter quiz. Quizzes may be taken two times until closing.
- The quizzes, video reflection questions, discussion boards, and journals for each chapter will only be available for the assigned week. No late quizzes, discussion board posts, assignments, or reflection questions will be accepted. You must keep up in the class. Do not get behind!
- Class meetings:
  1. The class will meet on campus during the assigned time for the first three weeks. After that time, students will complete the lab portion of the course. Students will be placed in a classroom in an elementary school two days a week for one hour and twenty minutes each day (7:45-9:15 am).
  2. Students must complete the lab hours! Only two missed lab hours can be made up at the convenience of the elementary school teacher. The lab experience is an important part of this class!
3. While students are completing the lab portion of the class, they also will be required to meet on campus. The class will meet on campus 3-4 additional times throughout the semester (during the lab portion of the course). Some of these meetings will be small groups and some will be the entire class. These will be mandatory! Refer to the calendar for tentative dates.

4. The class resumes meeting on campus the last week of the semester and for the scheduled finals week time.

COURSE OBJECTIVES: Upon completion of this course, the student will be able to:

- Define the role and function of the teacher in the public school setting.
- Identify academic requirements and experiences needed to obtain a teaching credential.
- Interpret and apply theories related to child development and learning in a field placement setting.
- Outline principles that underlie effective relationships with other teachers, students, and families.
- Identify and use basic observation tools.
- Design and present basic lesson plans in content areas.
- Examine and assess issues concerning culture and diversity.
- Complete a service learning project.

GRADING: Student grades will be computed by accumulating points from lab participation, exams, projects, group and class participation throughout the semester. Points will be recorded in Blackboard.

90% of total points = A  
NOTE: All 54 lab hours must be completed in order to pass the class. Only two missed lab hours can be made up at the discretion and convenience of the elementary school teacher and SCC professor.

80% of total points = B

70% of total points = C

55% of total points = D

54 % and below = F

NOTE: All 54 lab hours must be completed in order to pass the class. Only two missed lab hours can be made up at the discretion and convenience of the elementary school teacher and SCC professor. Also, class participation and lecture attendance will be a factor in determining final grade in borderline cases.

EXAMS & Quizzes: Quizzes are scheduled weekly online. They are open for one hour and can be taken twice. The last attempt will be the recorded score.

ASSIGNMENTS:

1. Observations and lab journals are mandatory.
2. Regular assignments and quizzes based on text readings will be required and will be online.
3. A lesson plan will be created, implemented and evaluated by the student and classroom teacher.
4. Attendance at two school meetings [i.e. curriculum meeting, faculty meeting, etc.]. TBA
5. Completion of service learning project.
6. Lab journals are required each lab day and are due on the Sunday of that week in class. Any late journals, as well as make-up labs, will only be worth 5 points (half credit).
7. Most assignments will be online, however, some may be given during on-campus meetings.

ATTENDANCE: Regular attendance is expected. Elementary teachers will rely upon students to be responsible in their classrooms, therefore, regular lab attendance is mandatory. Students must complete all 54 hours of lab time. At mid-term, if 50% of lab time is not completed, student will be dropped from the class. On-campus attendance is equally important: Students must attend the on-campus lectures in order to know what is expected of them in the elementary classrooms. Students will be
dropped after four missed lectures. In both lecture and lab, promptness is extremely important: Tardiness reflects on the student's lack of commitment and responsibility. BE RESPONSIBLE AND ON-TIME!

**Note:** If you are a student with a learning disability, physical disability, or other special need that has been verified by the disability center on campus, please let me know as soon as possible if you need special accommodations. You can expect confidentiality and cooperation.

**BELOW IS A TENATIVE SCHEDULE OF LECTURE TIME. CLASS WILL MEET REGULARLY ON CAMPUS, MONDAYS, AND WEDNESDAYS THROUGH SEPT. 10 OR 15 (TBA). STUDENTS WILL THEN MEET AT OAKRIDGE/MAPLE SCHOOL EVERY MONDAY AND WEDNESDAY AND ON CAMPUS ON DAYS LISTED BELOW.**

**READING REFERS TO THE TEXT: BUILDING TEACHERS...**

<table>
<thead>
<tr>
<th>WEEK #</th>
<th>DATE</th>
<th>TOPIC</th>
<th>CHAPTER</th>
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<tbody>
<tr>
<td>1</td>
<td>AUG 23-29</td>
<td>TEACHING EXCELLENCE AND YOU (on-campus)</td>
<td>Chapter 1</td>
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<tr>
<td>2</td>
<td>AUG 30-SEPT 5</td>
<td>YOUR PHILOSOPHY OF EDUCATION (on-campus)</td>
<td>Chapter 2</td>
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<tr>
<td>3</td>
<td>SEPT 6-12</td>
<td>THE STUDENT: COMMON NEEDS (on campus)</td>
<td>Chapter 3</td>
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<td>4</td>
<td>SEPT 13-19</td>
<td>THE STUDENT AND THE TEACHER: ACKNOWLEDGING UNIQUE PERSPECTIVES</td>
<td>Chapter 4</td>
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<tr>
<td>5</td>
<td>SEPT 20-26</td>
<td>THE STUDENT AND THE TEACHER: ACKNOWLEDGING UNIQUE ABILITIES</td>
<td>Chapter 5</td>
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<td>SEPT 27-OCT 3</td>
<td>ON-CAMPUS MEETING ONCE DURING THIS WEEK TBA</td>
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<td>6</td>
<td>SEPT 27-OCT 3</td>
<td>PURPOSES OF SCHOOL</td>
<td>Chapter 6</td>
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<td>7</td>
<td>OCT 4-10</td>
<td>STRUCTURE OF SCHOOLS</td>
<td>Chapter 7</td>
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<td>8</td>
<td>OCT 11-17</td>
<td>ON-CAMPUS MEETING ONCE DURING THIS WEEK TBA</td>
<td>Chapter 8</td>
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<td>9</td>
<td>OCT 18-24</td>
<td>THE SCHOOL AND THE STUDENT</td>
<td>Chapter 9</td>
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<td>10</td>
<td>OCT 25-31</td>
<td>HISTORICAL PERSPECTIVES</td>
<td>Chapter 10</td>
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<td>11</td>
<td>NOV 1-7</td>
<td>ON-CAMPUS MEETING ONCE DURING THIS WEEK TBA</td>
<td>Chapter 11</td>
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<tr>
<td>12</td>
<td>NOV 1-7</td>
<td>SCHOOL GOVERNANCE AND FINANCE</td>
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<td>13</td>
<td>NOV 8-14</td>
<td>SOCIAL ISSUES AND THE SCHOOL'S RESPONSE</td>
<td>Chapter 12</td>
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<td>14</td>
<td>NOV 15-21</td>
<td>TEACHERS, STUDENTS, AND THE LAW</td>
<td>Chapter 13</td>
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<td>15</td>
<td>NOV 22-28</td>
<td>CURRICULUM AND SCHOOL REFORM</td>
<td>Chapter 14</td>
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<tr>
<td>16</td>
<td>NOV 29-DEC 5</td>
<td>YOUR MOTIVES FOR TEACHING</td>
<td>Chapter 15</td>
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<td>17</td>
<td>DEC 6-12</td>
<td>FINAL PRESENTATIONS - ON CAMPUS</td>
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<td></td>
<td>DEC 15</td>
<td>FINAL 7:30AM RS 273</td>
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**Note:** Each week ends on Sunday night at 11:55 PM.
Miscellaneous Online Information:

**Getting online:**
Each student in this class has a Los Rios Online account. Because this class is only accessible to those students who are actually registered for the class, security of content, information and posts is provided. There is absolutely no advantage in lending other students your access code. All of your posts and communications will be attributed to you, and you will be held accountable for such. For this reason, and for the matter of class integrity, please do not share your access code with others!!

- Log onto the internet. You can do this at home or from a computer on campus.
- Get an email account. If you don’t have one, or want a separate one for this class, get one at iMail. This is a free email account that is through City College. To get an account, go to the following: [https://imail.losrios.edu/](https://imail.losrios.edu/) and click on “Request an iMail” and follow directions.
- Go to the Los Rios Online site: [http://d2l.losrios.edu](http://d2l.losrios.edu) (notice there is no www)
- Click the “Login” button and follow the directions given, then “log in.”
- If you do not know your student identification number, look in the “Login Information” box and click on “Click here to get it” and follow the directions.
- A screen will come up that will have your name at the top and the courses that you are taking listed. Click on the appropriate course.
- Once you make it to the site, UPDATE YOUR PERSONAL INFORMATION TO INCLUDE YOUR EMAIL ADDRESS! This is important: My communications will be sent to you at this address so make sure to correctly enter your email address.
- If you would like to change your password, click on “Change Password” inside the “Personal Information” link. If you do this, be advised to WRITE YOUR PASSWORD DOWN somewhere as there is no assistance available for lost passwords! A good suggestion is to keep the one that you are assigned as this is a matter of school record. You may change your password, but do so at your own risk!
- After having updated your email address, go back to the opening page by clicking on the “Courses” tab at the top of the page, and then selecting the appropriate course.
- Explore the course by clicking on the various buttons on the navigation bar at the top. Don’t fear getting lost!

**Discussion Boards:**
There will be approximately 2 discussion boards each week (total = 30) during the semester (two per each chapter). Participating on these “boards” is considered the same as “attending” class and participating in a class discussion. You will be required to post a response to each question on the boards and then respond to another student’s
post. Therefore, for each discussion board, you receive 3 points for your original post
and 2 points for responding to another student for a total of 5 points for each
discussion board topic and 10 points for the week (2 topics/week). You will not receive
more than 5 points each.

Your original post and your response post must be thoughtful, helpful, constructive, and
have a polite tone. It is the same as if you would be in a face-to-face class, therefore,
responses should be as politically correct and inoffensive as possible. Vulgarity and
other inappropriate language usage will not be acceptable and may result in you being
dropped from the class. Your posts must also be substantive. For example, “Yeah, I
agree with you,” or “I’m not really sure what I think…” or paraphrasing another student’s
post would not be substantive. Your contributions should be unique, in your own words,
and have substance. You should use proper spelling, grammar, and punctuation.

How to post onto the Discussion Board:

• Click on the forum topic (F #1, F #2, F #3, etc.)that you wish to respond to.
• Posting a new response or first response: After reading the question and after
considering a thoughtful response, it might be helpful to compose your response
off-line in a word document and then copy and paste it to the discussion board by
clicking on Compose.
• To read other students’ posts, click on the title line (“subject”) of the student’s
post (not on the student’s name in the middle column - this will take you directly
to her/his email address, not to the discussion board) and their comments will
open on a new page.
• To respond to other students’ posts, click on “Reply” when you are reading their
post.
• The Discussions Boards are an important part of this class and they are required
for each chapter. If you disappear from the boards, you will be dropped from the
class.

Do I read every post?
In theory, yes, though I may miss some and I will not respond to every single comment,
any more than I would in a fact-to-face class. I do, however, expect to be active on the
boards and you will see my name popping up. If you wish a response to your post from
me, address me by name in the subject line and I will respond as soon as I can.

IMPORTANT: WHEN SENDING AN EMAIL TO ME, MAKE SURE THAT YOU PUT
ECE 350 IN THE SUBJECT LINE SO THAT I IMMEDIATELY KNOW WHICH
CLASS YOU ARE IN. ALSO, ALWAYS USE PROPER GRAMMAR AND SPELLING,
NOT “TEXTING” LANGUAGE AND SPELLING. THANK YOU.