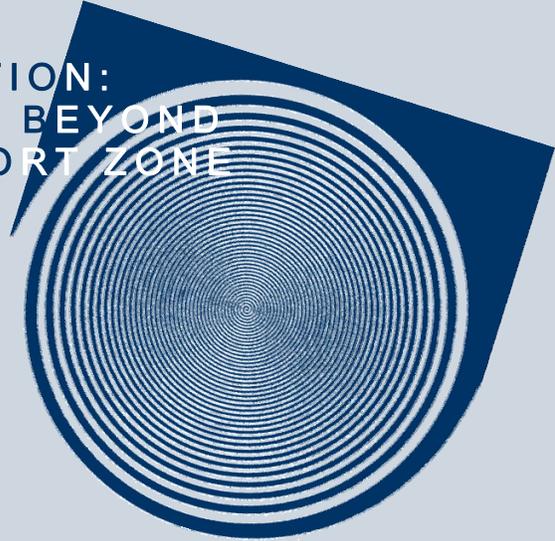


INNOVATION:  
EXPLORING BEYOND  
YOUR COMFORT ZONE



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# I N T R O D U C T I O N

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Happy New Year and Welcome Back!

At the start of the 2008-2009 academic year, we challenged you to discover and implement innovative strategies by exploring beyond your comfort zone. As we enter the New Year, we hope you continue to advance teaching, learning and leadership through innovative ideas, activities and interventions as we seek to positively impact our students' retention, persistence and success.

In the "Academy", we ask our students to learn new concepts and information and we challenge their perceptions and beliefs. Learning often means change and moving out of one's comfort zone which can generate anxiety and fear. As educators, we believe the same is true for us. We also must continually challenge our perceptions and beliefs as we engage in the process of lifelong learning. And, as we explore beyond our comfort zone, we too will conquer our anxiety and fear by attempting innovative practices and strategies.

In order to continually enhance the knowledge and skills of faculty, staff, and college leadership, we are offering a wide variety of professional development workshops designed to present new learning opportunities that hopefully challenge and encourage us to stretch beyond our comfort zone.

As a part of this effort, we are very excited to work collaboratively with FACCC's Education Institute to host its First *Diversity Conference: Embracing Change*. The conference will debut January 14-15, 2009. The conference will highlight the importance of diversity as a critical and valued part of teaching, research, and retention.

We wish you the best this spring and hope you discover and implement innovative strategies as you

## **Explore Beyond Your Comfort Zone.**

*Elaine Ader*

*Gerri Scott*

*Lisa Gunderson*

*Sharon Terry*

*Joanie Mitchell*

*Amber Escotto*

*Sandy Vue*

## FLEX INFORMATION

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<p><b>Overview:</b></p>	<p>Each semester, the Los Rios Community College District convenes Flex days on the Thursday and Friday preceding the start of classes. At Sacramento City College, we typically hold flex workshops on Wednesday and Thursday, with Friday dedicated to Celebration of Excellence, Convocation and division/department gatherings. This semester, we are offering a full range of workshops including the popular Wednesday Technology Workshops. We are also excited to announce that Sacramento City College will host the FACCC Education Institute Diversity Conference. We hope these offerings will inspire your creativity for the coming semester.</p>
<p><b>Food Services:</b></p>	<p>For the convenience of Flex activity attendees, City Café's Java City area will be open from 8:00am – 1:00pm on Thursday, January 15, 2009 and Friday, January 16, 2009. Beverages, sandwiches &amp; pre-packaged salads will be available.</p>
<p><b>Attendance:</b></p>	<p>The most frequently asked questions about Flex concern attendance requirements. For complete information please see Flex Facts. In general, attending workshops on Wednesday and Thursday of Flex Week is voluntary because Flex obligations may be met at any time during the semester. However, Convocation attendance is required for full-time faculty.</p>
<p><b>College Goals</b></p>	<ol style="list-style-type: none"> <li>1. Develop and implement processes to promote engagement and success of first-year students.</li> <li>2. Implement a systematic enrollment management process that aligns student outreach and recruitment with scheduling of classes, programs, and services based on student interest, demand, time, convenience, and culture.</li> <li>3. Improve basic skills competencies in reading, writing, and math and improve preparedness for degree applicable courses through developing skills in reading, writing, math, and information competency across the curriculum and throughout the college.</li> <li>4. Improve processes, services, curriculum, and instructional design to ensure equivalent student outcomes for alternative modalities and locations (i.e., off campus sites, distance education, etc.).</li> <li>5. Develop new courses, programs and services based on assessment of emerging community needs.</li> <li>6. Improve staff processes for all classifications including hiring, orientation, mentoring, customer service, training, evaluation, and exit processes, with attention to the selection and retention of staff that reflect the diversity of our students and community.</li> <li>7. Engage the college community in the accreditation self-study process and in comprehensive unit based self evaluation.</li> <li>8. Identify and respond to the needs of the college community that is growing increasingly diverse in terms of demographics and culture.</li> <li>9. Deliver programs and services that demonstrate a commitment to learner-centered education and institutional effectiveness through continuous process improvement.</li> </ol>

# INNOVATION: EXPLORING BEYOND YOUR COMFORT ZONE

## Spring 2009 Schedule

Wednesday, January 14, 2009 – Thursday, January 15, 2009

### FACCC Education Institute Diversity Conference: Embracing Change

**(Registration and Fee Required)**

<http://www.faccc.org/workshop/workshop/2009/diversitymain.htm>

Wednesday, January 14, 2009						
8:00am – 9:00am	Registration & Breakfast					
9:00am – 9:30am	Welcome Dr. Brice Harris, Chancellor, Los Rios Community College District, Dr. Kathryn Jeffrey, President, Sacramento City College					
9:30am – 10:00am	General Session Speaker Jonathan Lightman, Executive Director, FACCC The State of Diversity in California					
	General Workshops					Recommended for Administrators
10:15am – 11:45am	Are Barack Obama and Tiger Woods Black? A discussion of current understanding of race and multiracial identity.	What's student diversity in the classroom or in curriculum have to do with my discipline? What's this diversity all about?	Reduce Attrition of Male Students Enrolled in the AS Degree Nursing Programs: Monterey Peninsula College.	Diversity in the Academic Senate	Translating principles into practice: One professor's pedagogy for teaching diversity in a positive manner.	The Politics of Survival in Academia: Inequity, Resilience and Success
11:45am – 12:30pm	Lunch					
12:30pm 1:15pm	Keynote Speaker Barbara Ward, Deputy Secretary, Women and Minority Veteran Affairs					
1:30pm – 3:00pm	What is Right could be Wrong. A discussion of how ideology creates structured privilege	Investing for Women: The Educated Investor Zuk Financial Group	Addressing the Diversity of Student Veterans in our classes and on our Campuses.	*The Chicano/Latino Educational Pipeline: A Trickle of Student Achievement.  Tentative – Pending Jury Summons	Creating Cultural Awareness Centers	Scratching the Surface without Drawing Blood: Strategies and Discussion for Implementing Diversity Training across the institution.
3:15pm – 4:15pm	Iranian and American Cultural Frames of Reference					Recruiting & Retaining Minority Faculty.
3:15pm – 5:15pm	Keys to Success for Chicano/Latino and African-American Male Students	Articulating a "knowledge base" for faculty teaching Native Students - Annette Reed Crum	Teaching and Learning in a Hip Hop Culture.	Immigration Reform in the Obama Administration		
4:30pm – 5:30pm	Fullbright and other professional development opportunities for community college faculty and staff	Unclogging the Institutional Pipeline to Success for Students of Color				
5:00pm – 7:00pm	Reception ~ "A Taste of FACCC" ~ Hosted by SCC Foundation					

# INNOVATION: EXPLORING BEYOND YOUR COMFORT ZONE

## Spring 2009 Schedule

Wednesday, January 14, 2009 – Thursday, January 15, 2009

### FACCC Education Institute Diversity Conference: Embracing Change

**(Registration and Fee Required)**

<http://www.faccc.org/workshop/workshop/2009/diversitymain.htm>

Thursday, January 15, 2009						
8:00am – 9:00am	Registration & Breakfast					
9:00am – 9:30am	Welcome Dr. Elaine Ader, Dean, Information Technology Academic Senate Representatives Connie Zuercher, President SCC Academic Senate, & Tammy Montgomery, President, LRCCD Academic Senate Mark Lieu, President, California State Academic Senate					
9:30am – 10:00am	General Session Speaker					
10:15am – 11:45am	Creating change: Putting Students At The Center Of Our Practice.	The Los Rios Academic Senate presents: Best practices for fostering student access and success	Women in nontraditional fields	Assessing cultural fit, academic support among multi-ethnic sample of Community College students: Do student perceptions predict academic success?		
11:45am - 12:30pm	Lunch					
12:30pm – 1:15pm	Keynote Speaker Dr. Francisco Reveles					
1:30pm - 3:00 pm	Walking the talk: addressing the challenges of diversity	The "New Gospel" of diversity and rules for institutional change	Cultural conflicts and LGBT civil rights	Autism in the college classroom	UMOJA Community for Student Success	
3:15pm - 5:15 pm	Moving to culturally relevant andragogy: practical help in the trenches!	Understanding the "Ability" in Disability: Beyond Classroom Accommodations	SLO/Basic Skills Workshop	Assessing intercultural competencies	Pedagogy in cultural spaces: Training a culturally responsive faculty	

# INNOVATION: EXPLORING BEYOND YOUR COMFORT ZONE

## Spring 2009 Schedule

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*For Full Description of Workshop, Click on Title*

**January 14, 2009**

### Wednesday Technology Workshops

Gradebook To Excel 8:30am – 10:00am LR141	Desire2Learn / Course Compass / Hawkes IMS for Math 10:00am – 12:00pm B104	Desire2Learn Early Adopters Drop-In 10:30am – 12:00pm LR141	Adobe Illustrator CS3 1:00pm – 2:30pm T100	Adobe Acrobat 2:30pm – 4:00pm LR141
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**January 15, 2009**

### Thursday Morning Flex Workshops

8:30am – 9:30am	Embedding the Library in Your D2L Course LR220				
8:30am – 10:00am	Update on Basic Skills Initiative RS208	Turnitin GradeMark Workshop RS229	A Conversation with Officer Washington: Your Safety Questions Answered RS263		
9:00am – 11:00am	Equity Representative Training for Hiring Committees RN264	Who Are Our Students? B239	MAC Based Computer Self-Help Workshop T100		
10:00am – 11:30am	Changing Lanes: Moving from Part-Time to Full-Time College Employment RS208	Departmental SLO Assessment Plan Development RS222	Shaking it up in the Library - Unsettling the Collection 3 <sup>rd</sup> Floor LRC	Building the Perfect Work Wardrobe RS26	
10:00am – 12:00pm	Health Issues on Campus RS229	Outlook Workshop LR141	Webinar with Question and Answer LR105	Get Ready, Get Set, Get D2L! Newbies Welcome RS263	Cultural Conflicts and LGBT Civil Rights RS172
11:30am – 12:30pm	FAQs for Classified Staff RS208				

# INNOVATION: EXPLORING BEYOND YOUR COMFORT ZONE

## Spring 2009 Schedule

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January 15, 2009

### Thursday Afternoon Flex Workshops

12:00pm – 1:00pm	Brown Bag --- Faculty Professional Development Leaves RS229	Brown Bag --- Accreditation Update SG119			
12:00pm – 1:30pm	McGraw-Hill Textbooks for Composition Classes RS172				
12:30pm – 2:30pm	Sew 'n Go Bag RS262				
1:00pm – 2:00pm	Club Advisor Connection RS222	Career Development Integrated into General Education RS229	Clickers in the Classroom: Incorporating Response Card Systems in Presentations AJ2	Inside SCC LR121	
1:00pm – 2:30pm	What We Learned at the CMC3 Conference RS263	Reduce Your Grading Time! Using Rubrics to Assess Student Writing RS273	PC Based Computer Self-Help Workshop LR141	DIY Video in an Educational Environment TV Studio (LR128)	Question Time! LR119
2:30pm – 4:00pm	Ingeniux Training LR141	Incorporating Writing into Courses Across the Disciplines RS172	Flyers 101 T100	Embodied Knowledge A40	SLO Assessments - Strategies and Results from Fall, 2008 L204
3:00pm – 4:30pm	Grief in the Workplace RS208	Desire2Learn Roundtable—Learn from the Pros! LR105			
5:00pm – 8:00pm	New Adjunct Faculty Orientation LR105				

Friday, January 16, 2009

CONTINENTAL BREAKFAST / CELEBRATION OF EXCELLENCE – CITY CAFÉ - 7:30AM

CONVOCATION – AUDITORIUM – 9:00AM

Division Meetings: Check with Division Office for Exact Places and Times

**Title:** Gradebook to Excel *(back to schedule)*  
**Presenter(s):** Melissa Green  
**Time:** 8:30am – 10:00am  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Wednesday, January 14, 2009

At this hands-on workshop you will learn how to turn your roster into an EXCEL Gradebook which uses a template. This template is designed to work with the Online Roster and Grading System (<https://inside.losrios.edu/~intranet/cgi-bin/intra/login.cgi?college=SCC>). Once you create your Excel grade books they can be reused each semester by deleting old student names and pasting new students and changing the semester start date. After downloading your class roster, you will learn to use the SCC EXCEL Gradebook Template to prepare class rosters for tracking attendance, tracking assignments, and calculating grades.

**Title:** Desire2Learn / Course Compass / Hawkes IMS for Math *(back to schedule)*  
**Presenter(s):** Renee Medina  
**Time:** 10:00am – 12:00pm  
**Location:** B104  
**College Goal(s):** 9  
**Day/Date:** Wednesday, January 14, 2009

This math workshop is designed to help faculty get ready to use Desire2Learn, Course Compass and Hawkes IMS. Join your colleagues at this hands-on workshop to prepare for Spring, 2009.

**Title:** Desire2Learn Early Adopters Drop-In *(back to schedule)*  
**Presenter(s):** Melissa Green  
Jory Hadsell  
**Time:** 10:30am – 12:00pm  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Wednesday, January 14, 2009

This workshop provides drop-in lab support for faculty who are D2L early adopters and have participated in the SCC Desire2Learn Training Institute or other early adopter D2L training. Staff from SCC's Digital Learning Center (Instructional Development & Distance Education) will be available to assist faculty early adopters with individual D2L course development issues. This drop-in session is not recommended for faculty who have not already received initial training in the D2L online learning environment.

**Title:** Adobe® Illustrator® CS3 *(back to schedule)*  
**Presenter(s):** Andrea Diaz-Vaughn  
**Time:** 1:00pm – 2:30pm  
**Location:** T100  
**College Goal(s):** 9  
**Day/Date:** Wednesday, January 14, 2009

Adobe® Illustrator® CS is graphic design software which can be used to create artwork for virtually any medium. Capture your ideas easily with drawing tools, and create extraordinary graphics for all your projects. The instructor of this workshop will provide an overview of the software and provide hands-on training for selected techniques. To assure that hands-on training is provided for any techniques of particular interest to you, please pre-register and send your request to [terrys@scc.losrios.edu](mailto:terrys@scc.losrios.edu) at least one week prior to the workshop.

**Title:** Adobe Acrobat *(back to schedule)*  
**Presenter(s):** Melissa Green  
**Time:** 2:30pm – 4:00pm  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Wednesday, January 14, 2009

Easily create an Adobe PDF file from any document, from paper scans, and from web sites. Convert Microsoft Office files to Adobe PDF with one click. Convert and combine proposals, presentations, images and other document into one compact Adobe PDF file in a single step, and add headers, footers and watermarks. Use Acrobat to add printed and voice comments to documents.

**Title:** Embedding the Library in Your D2L Course *(back to schedule)*  
**Presenter(s):** Jeff Karlsen  
Stephanie McDonald  
**Time:** 8:30am – 9:30am  
**Location:** LR220  
**College Goal(s):** 4  
**Day/Date:** Thursday, January 15, 2009

This presentation will demonstrate two tools that can be integrated into your Desire2Learn course site: an online tutorial on Web research strategies with self-grading quiz, and a "widget" that will make library resources searchable directly from your course site. Attendees will learn how to incorporate these tools into a D2L site and discuss further possibilities for embedding the library into their courses. Note: while the session will focus on D2L, in some cases the tools can be used with other sites as well.

**Title:** Update on Basic Skills Initiative *(back to schedule)*  
**Presenter(s):** Basic Skills Representative  
**Time:** 8:30am – 10:00am  
**Location:** RS208  
**College Goal(s):** 1, 3, 9  
**Day/Date:** Thursday, January 15, 2009

The Academic Senate for California Community Colleges regularly trains for faculty, staff and administrators around the state on institutional, counseling and pedagogical methods proven to help improve success for basic skills students. Research has also demonstrated that these methods are successful for all students. Attending this workshop will update you on the progress of the Basic Skills Initiative at Sacramento City College.

**Title:** Turnitin GradeMark Workshop *(back to schedule)*  
**Presenter(s):** Frederick Foote Turnitin Users  
**Time:** 8:30am – 10:00am  
**Location:** RS229  
**College Goal(s):** 8  
**Day/Date:** Thursday, January 15, 2009

This workshop will introduce Turnitin to potential users and exchange information on how current users employ Turnitin. There will also be a demonstration and discussion of the GradeMark program in Turnitin. This will be an opportunity for Turnitin users and potential users to make more effective use of Turnitin programs.

**Title:** "A Conversation with Officer Brian Washington: Your Safety Questions Answered" (*back to schedule*)  
**Presenter(s):** Brian Washington  
**Time:** 8:30am – 10:00am  
**Location:** RS263  
**College Goal(s):** 8  
**Day/Date:** Thursday, January 15, 2009

Brian Washington of the Los Rios Police Department will answer your questions about campus safety. Officer Washington will share SCC crime statistic information, general safety tips, and crisis intervention strategies.

**Title:** Equity Representative Training for Hiring Committees (*back to schedule*)  
**Presenter(s):** Julia Jolly  
Kathy Taylor  
**Time:** 9:00am – 11:00am  
**Location:** RN264  
**College Goal(s):** 6, 8  
**Day/Date:** Thursday, January 15, 2009

This two-hour workshop is intended for classified staff, faculty, and administrators who wish to serve as Equity Representatives on hiring committees or who need to refresh their training. Equity representatives who are active on hiring committees, whether for full-time or part-time positions, need to be recertified every two years. This interactive session is facilitated by a power point presentation.

**Title:** Who Are Our Students? (*back to schedule*)  
**Presenter(s):** Michael Poindexter  
**Time:** 9:00am – 11:00am  
**Location:** B239  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

The workshop will take a look at the demographic make-up of the students who attend Sacramento City College. Attendees will have an opportunity to become aware of the following data:

- Age, gender, ethnicity
- Student load characteristics of first-time students
- High school graduates
- Public high school participation rates
- Basic skills
- Retention
- Persistence

Be part of a discussion to help identify strategies and next steps in helping students be successful.

**Title:** MAC Based Computer Self-Help Workshop (*back to schedule*)  
**Presenter(s):** IT Staff  
**Time:** 9:00am - 11:00am  
**Location:** T100  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

This workshop is designed to help you use your computer in the SCC environment. Solutions to problems encountered during computer startup, using email, and accessing Outlook and Outlook Web Access, as well as information about finding support will be provided by an SCC Information Technology staff person. Topics include:

- Logging on and off
- Checking email with Outlook and Outlook Web Access
- Using Entourage
- Changing passwords
- Deleting Email messages
- Customizing your Outlook inbox and using personal folders
- File Management and backing up your data
- Troubleshooting reasons computer won't boot
- Customizing your Desktop
- Calling the SCC Help line 2222 or Calling the DO Help line 3012.

**Title:** Changing Lanes: Moving from Part-Time to Full-Time College Employment (*back to schedule*)  
**Presenter(s):** Derrick Wydick  
**Time:** 10:00am – 11:30am  
**Location:** RS208  
**College Goal(s):** 8  
**Day/Date:** Thursday, January 15, 2009

Changing Lanes is a workshop designed to help community college employees compete for full-time teaching positions. With so few openings and so many applicants, we often need to hone our application skills, as well as learn some of the secrets to being competitive in the selection process. Special attention will be paid to preparing for the interview process and honing our presentation skills. This workshop is designed to foster a more diverse applicant pool for faculty positions in the community college system.

**Title:** Departmental SLO Assessment Plan Development (*back to schedule*)  
**Presenter(s):** Alan Keys  
Department Representatives  
**Time:** 10:00am – 11:30am  
**Location:** RS222  
**College Goal(s):** 3  
**Day/Date:** Thursday, January 15, 2009

This “working” workshop is aimed to help departments get a jumpstart on SLO assessment efforts for the spring term and beyond. This session will be an opportunity for faculty to share ideas with their division colleagues on the design and implementation of SLO assessments for your courses. Examples of SLO assessment efforts from a variety of departments at different stages of the process will also be presented.

BYOS: Bring your own SLOs... from core courses or courses of particular interest to your department.

**Title:** Shaking it up in the Library ~ Unsettling the Collection (*back to schedule*)  
**Presenter(s):** Mary Ann Robinson  
**Time:** 10:00am – 11:30am  
**Location:** 3<sup>rd</sup> Floor LRC  
**College Goal(s):** 3,5,9  
**Day/Date:** Thursday, January 15, 2009

A college library collection shouldn't get too comfortable. Students need new books and materials that challenge their assumptions. Can you help sharpen up the SCC library collection? Join library staff for an active 90 minutes of reviewing books in your subject area, weeding outdated volumes, and using online resources and catalogs to select new titles. A light lunch concludes the workshop.

**Title:** Building the Perfect Work Wardrobe (*back to schedule*)  
**Presenter(s):** Lynn Giovannetti  
**Time:** 10:00am – 11:30am  
**Location:** RS262  
**College Goal(s):** AB1725  
**Day/Date:** Thursday, January 15, 2009

Learn how 7 items of clothing and a few accessories can become a months worth of a working wardrobe. Male and female clothing will be discussed.

**Title:** Health Issues on Campus (*back to schedule*)  
**Presenter(s):** Wendy Gomez  
Jeff Christian  
**Time:** 10:00am – 12:00pm  
**Location:** RS229  
**College Goal(s):** 5  
**Day/Date:** Thursday, January 15, 2009

This workshop addresses such issues as how to manage common medical issues in the classroom and on campus, including who to call and when, simple first aid, and when to send people to Health Services, as well as information on response to seizures, diabetic emergencies, food allergies and asthma. In addition, we will address frequently asked questions on student absences related to health, and medical accommodations in the classroom.

**Title:** Outlook (*back to schedule*)  
**Presenter(s):** Augustine Chavez  
**Time:** 10:00am – 12:00pm  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

This workshop is designed for Outlook users who need to learn how to customize their environment, calendar, and mail messages to meet their specific needs and who wish to track, share, assign, and quickly locate various Outlook items. The following topics will be included:

Organize your Inbox

- Color code with automatic formatting
- Find it fast with arrangements
- Use flags to follow up
- Use folders
- Play favorites

Controlling your e-mail messages - E-mail formats and controlling how you see e-mails

- Choose the right format for sending
- Control how you see the messages you receive

File or archive your e-mail on your own computer - Moving e-mail and Personal Folders

- Get control of your e-mail
- Why move e-mail?

**Title:** Webinar with Question and Answer (*back to schedule*)  
**Presenter(s):** Copyright Clearance Center  
**Time:** 10:00am – 12:00pm  
**Location:** LR105  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

Instructors today provide students with course material in an array of formats, from textbooks and coursepacks to online postings, and multiple forms of distribution are often used. This workshop will help clarify what is copyrighted and what uses are legal. Topics include: copyright rights and limitation, educational exemptions, distance education, the Teach ACT, Fair Use, Digital Copyright, and the Digital Millennium Copyright Act.

**Title:** Get Ready, Get Set, Get D2L! Newbies Welcome! (*back to schedule*)  
**Presenter(s):** Melissa Green  
Jory Hadsell  
**Time:** 10:00am – 12:00pm  
**Location:** RS263  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

An introductory workshop for faculty interested in Desire2Learn training. Desire2Learn is the new learning management system for Los Rios and Sacramento City College. Its predecessor, Blackboard, will no longer be available as of June 30, 2009. This workshop presents an overview of the training opportunities and resources available to SCC faculty. Presentations include opportunities for on-campus training workshops, facilitated online training, how to request D2L development and “official” course sites, and other important changes affecting faculty teaching online, hybrid, or web-enhanced courses. If you’re planning on getting started with D2L, this is your starting point.

**Title:** Cultural Conflicts and LGBT Civil Rights (*back to schedule*)  
**Presenter(s):** Dr. Pat Washington  
**Time:** 10:00am – 12:00pm  
**Location:** RS172  
**College Goal(s):** 6  
**Day/Date:** Thursday, January 15, 2009

The challenges faced by lesbian, gay, bisexual, and transgender (LGBT) students may prevent them from achieving their full academic potential or participating fully in the campus community. Many students also face cultural conflicts in this context. This workshop will address the cultural determinants of the resistance to same-sex marriage and LGBT civil rights in the light of Proposition 8 from a community college perspective.

**Title:** FAQs for Classified Staff (*back to schedule*)  
**Presenter(s):** Monica Souza  
Laura Machado  
**Time:** 11:30am - 12:30pm  
**Location:** RS208  
**College Goal(s):** 6  
**Day/Date:** Thursday, January 15, 2009

With new and existing processes, Classified Staff are pulled in many directions. When a GPS doesn't help, you find a road map. If that doesn't help, it is sometimes necessary to ask others the way. Come and participate in a discussion on Frequently Asked Questions for Classified Staff. This is a drop-in session. Come and stay as long as you can and bring your lunch. Drinks and dessert will be provided.

**Title:** Brown Bag Discussion -- Faculty Professional Development Leaves  
*(back to schedule)*  
**Presenter(s):** Mary Turner  
Linda Nuss  
**Time:** 12:00pm – 1:00pm  
**Location:** RS229  
**College Goal(s):** 6  
**Day/Date:** Thursday, January 15, 2009

Have you always wanted to apply for a Sabbatical or Professional Development Leave? After a review of the LRCFT contractual language, members of the Professional Standards Committee will answer questions about the application process and reporting requirements.

**Title:** Brown Bag Accreditation Session *(back to schedule)*  
**Presenter(s):** Accreditation Steering Committee  
**Time:** 12:00pm – 1:00pm  
**Location:** SG119  
**College Goal(s):** Engage the college community in the accreditation self-study process.  
**Day/Date:** Thursday, January 15, 2009

Come talk about the SCC accreditation self-study process. Designed for members of the campus community who are not already working on the self-study report, participants can come and learn about the accreditation process and learn how to become involved.

**Title:** McGraw-Hill Textbooks for Composition Classes *(back to schedule)*  
**Presenter(s):** Carolyn Ghazi-Tehrani (McGraw-Hill Publishers)  
**Time:** 12:00pm – 1:30pm  
**Location:** RS172  
**College Goal(s):** 3,9  
**Day/Date:** Thursday, January 15, 2009

The publishers' representative will present their textbooks and online support to interested English Department faculty.

**Title:** Sew 'n Go Bag *(back to schedule)*  
**Presenter(s):** Lynn Giovannetti  
**Time:** 12:30pm – 2:30pm  
**Location:** RS262  
**College Goal(s):** Ab1725  
**Day/Date:** Thursday, January 15, 2009 *(Pre-Registration Required)*

Come and play on the new computer sewing machines in our lab. Make a functional draw string bag. These are great for carrying your lunch, or pens and pencils. All materials will be provided. No sewing experience needed. Register by calling X2176 or emailing [terrys@scc.losrios.edu](mailto:terrys@scc.losrios.edu).

**Title:** Club Advisor Connection *(back to schedule)*  
**Presenter(s):** Kim Beyrer  
Lee Miguel  
**Time:** 1:00pm – 2:00pm  
**Location:** RS222  
**College Goals:** 6  
**Day/Date:** Thursday, January 15, 2009

If you are a club advisor, or just interested, this is the workshop for you! Come prepared to connect with fellow advisors and share ideas. We will also talk about the many changes affecting clubs, discuss needs for the spring semester, and identify other ways we can connect for success. Please contact Kim Beyrer at 558-2607 or [beyrer@scc.losrios.edu](mailto:beyrer@scc.losrios.edu) for more information.

**Title:** Career Development Integrated into General Education (*back to schedule*)  
**Presenter(s):** Richard Erlich  
**Time:** 1:00pm – 2:00pm  
**Location:** RS229  
**College Goals:** 1  
**Day/Date:** Thursday, January 15, 2009

Career Development theories will be presented to discuss ways that Instruction and Counseling can work together in providing students stimulating career development opportunities through classroom assignments.

**Title:** Clickers in the Classroom: Incorporating Response Card Systems in Presentations (*back to schedule*)

**Presenter(s):** William Doonan  
**Time:** 1:00pm - 2:00pm  
**Location:** AJ2  
**College Goals:** 9

**Day/Date:** Thursday, January 15, 2009

This workshop will provide an introduction to response card systems and how they can be used in instructional delivery. Clickers allow students to respond electronically to questions posed by instructors. Students immediately discover if they understand a concept, and instructors immediately discover if they are effectively teaching a concept. Attendees will leave this workshop understanding how to incorporate this exciting new technology into their instruction.

**Title:** Inside SCC (*back to schedule*)

**Presenter(s):** Elaine Ader  
Quinn Nakano  
**Time:** 1:00pm - 2:00pm

**Location:** LR121

**College Goal(s):** 9

**Day/Date:** Thursday, January 15, 2009

Come to this workshop to get an update on the new "Inside SCC" website. This site was created with the college's content management system "Ingeniux" to provide useful information to Sacramento City College staff and faculty. We will also be asking for input on what to put on the site.

**Title:** What We Learned at the CMC3 Conference (*back to schedule*)

**Presenter(s):** Angelena Lambert

**Time:** 1:00pm – 2:30pm

**Location:** RS263

**College Goal(s):** 3, 4, 6, 9

**Day/Date:** Thursday, January 15, 2009

This workshop will be an opportunity for those who attended the California Mathematics Council of Community Colleges Conference to share information and ideas from the conference. The conference had presentations on a variety of topics including: Student Learning Outcomes, Basic Skills, Instruction of Hybrid Courses, and Various Teaching Methods. Presenters will share what they learned and how they hope to implement the lessons into their own courses.

**Title:** Reduce Your Grading Time! Using Rubrics to Assess Student Writing (*back to schedule*)

**Presenter(s):** Camille Waggoner

**Time:** 1:00pm – 2:30pm

**Location:** RS273

**College Goal(s):** 3, 9

**Day/Date:** Thursday, January 15, 2009

Rubrics are not only an excellent method for assessing student writing, but also for conveying course expectations, providing helpful feedback, and reducing grading time. Department developed rubrics are also a highly effective way to communicate and uphold department standards. We will examine strategies for developing effective rubrics and using them during the grading process.

**Title:** PC Based Computer Self-Help Workshop (*back to schedule*)  
**Presenter(s):** IT Staff  
**Time:** 1:00pm – 2:30pm  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009.

This workshop is designed to help you use your computer in the SCC environment. Solutions to problems encountered during computer startup, using email, and accessing Outlook and Outlook Web Access, as well as information about finding support will be provided by an SCC Information Technology staff person.

Topics include:

- Logging on and off
- Checking email with Outlook and Outlook Web Access
- Changing passwords
- Deleting Email messages
- Customizing your Outlook inbox and using personal folders
- File Management and backing up your data
- Troubleshooting reasons computer won't boot
- Customizing your Desktop
- Calling the SCC Help line 2222 or Calling the DO Help line 3012

**Title:** DIY Video in an Educational Environment (*back to schedule*)  
**Presenter(s):** Alex Adan  
Jim Hill  
**Time:** 1:00pm – 2:30pm  
**Location:** TV Studio (LR-128)  
**College Goals:** 4,6,9  
**Day/Date:** Thursday, January 15, 2009

This workshop is designed to acquaint faculty & staff with options currently available on the SCC campus related to video production for instructional and/or institutional use. On-campus production facilities will be briefly discussed, but the main focus will be on equipment available for checkout. The different cameras that are available through the LRC will be demonstrated with discussion of typical workflow using each type, along with rules of thumb for best results and tips on how best to organize campus events if video recording is desired. The LRC also now has two cameras available for student checkout, and basic policies for student checkout will be covered. Attending this workshop will authorize instructors to refer their students to the LRC to check out one of these cameras.

**Title:** "Question Time" (*back to schedule*)  
**Presenter(s):** Bob Martinelli  
Debbie Travis  
Michael Poindexter  
**Time:** 1:00pm – 2:30pm  
**Location:** LR119  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

Join Sacramento City College's Vice Presidents for, "Question Time" a "LIVE," "VIDEO-TAPED," "INTERACTIVE," panel discussion about important initiatives happening at City College which will affect you. The VP's will provide information you need and will respond to questions from the audience.

**Title:** Ingeniux Training (*back to schedule*)  
**Presenter(s):** Quinn Nakano  
Rose Fassett  
Laurie Christiansen  
**Time:** 2:30pm – 4:00pm  
**Location:** LR141  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009 (*Pre-Registration Required*)

Ingeniux is a Content Management System (CMS) used to manage content on the web. It allows users who have no knowledge of creating web pages to create and maintain web pages. Templates have been created which make it easy to create new pages. In this workshop you will learn how to convert current web pages to this new system as well as create new pages. You will also learn how to upload Media and images and insert links for use on your page. Pre-registration is required for this workshop in order to create accounts. Register by calling X2176 or emailing [terrys@scc.losrios.edu](mailto:terrys@scc.losrios.edu).

**Title:** Incorporating Writing into Courses Across the Disciplines (*back to schedule*)  
**Presenter(s):** Susan Griffin  
**Time:** 2:30pm – 4:00pm  
**Location:** RS172  
**College Goal(s):** 3,9  
**Day/Date:** Thursday, January 15, 2009

This workshop will offer suggestions for incorporating writing across the curriculum, including discussion of how to create effective writing assignments that help further course objectives and how to respond to students' writing in ways that help them without creating too great a workload for faculty.

**Title:** Flyers 101 (*back to schedule*)  
**Presenter(s):** Don Button  
**Time:** 2:30pm – 4:00pm  
**Location:** T100  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

Wanna create the best looking flyers on campus? This workshop is the place for you! There are several key elements needed to create an effective flyer. A well-designed flyer is much more likely to grab attention and get your message across. At this workshop you will learn the basic principles needed to create aesthetically pleasing flyers that get consistent, professional results.

**Title:** Embodied Knowledge (*back to schedule*)  
**Presenter(s):** Angela-Dee Alforque  
**Time:** 2:30pm – 4:00pm  
**Location:** Main Auditorium Stage (A40)  
**College Goal(s):** 9  
**Day/Date:** Thursday, January 15, 2009

This fun, interactive movement workshop will use a variety of dance traditions to strengthen the intellectual-physical-spiritual balance in our everyday work, and develop a heightened awareness of teaching, management and/or leadership styles. The workshop is open to all faculty, staff and managers, inclusive of all genders, ages, abilities, and cultural backgrounds. Previous dance training is welcome but certainly not required. Participants should come dressed to have fun and move to live drumming (wear comfortable shoes - bare feet optional).

**Title:** SLO Assessments - Strategies and Results From Fall, 2008 (*back to schedule*)  
**Presenter(s):** Dianne Bennett  
**Time:** 2:30pm – 4:00pm  
**Location:** L204  
**College Goal(s):** 6  
**Day/Date:** Thursday, January 15, 2009

Members of the Chemistry Department will share their SLO Assessment strategies and results from the Fall, 2008 semester. Faculty have taken different approaches to measuring how various instruction techniques affect student learning - lab experiments, lab workshops, group activities, periodic quizzes, and more. Not only will we compare and contrast different instruction techniques, we will look for trends and patterns in student learning, especially those unique to chemistry. While anyone is welcome to attend our discussion, it is possible for your department to set up a similar workshop by contacting Sharon Terry (X2176).

**Title:** Grief in the Workplace (*back to schedule*)  
**Presenter(s):** Joanne Moylan-Aube  
**Time:** 3:00pm – 4:30pm  
**Location:** RS208  
**College Goal(s):** 5  
**Day/Date:** Thursday, January 15, 2009

When we experience a death in our lives, returning to work can be a blessing or an exhausting, isolating struggle. Mourning is a natural response but what do we do with our tears and anguish or how do we help our co-workers cope? Death happens, ready or not. Death and illness can show up anytime and they don't take into consideration whether or not you have a lecture or a committee meeting or a critical project due. We live in a culture that subscribes to a "hurry up and get over it" coping strategy. In this workshop we will discuss the journey of grief and give practical advice for what to do or say for our friends in the workplace when they return to work after the funeral. We will learn how to keep our hearts open and to respect their needs while we all carry on.

**Title:** Desire2Learn Roundtable—Learn from the pros! (*back to schedule*)  
**Presenter(s):** Melissa Green  
Jory Hadsell  
**Time:** 3:00pm – 4:30pm  
**Location:** LR105  
**College Goal(s):** 2  
**Day/Date:** Thursday, January 15, 2009

Whether you are just about to get started or have already been using D2L for your online, hybrid, or on-campus courses, there's something to learn from this roundtable discussion. This facilitated discussion will include D2L "early adopters" who will share their strategies for converting courses from Blackboard or creating new courses in Desire2Learn. Faculty who are already D2L users will also share best practices and teaching tips. If you have been waiting to start using D2L, come and hear the stories of challenge and triumph from the trailblazers who have gone before you. Input from this discussion will top the training agenda for the D2L system during the semester.

**Title:** New Adjunct Faculty Orientation (*back to schedule*)  
**Presenter(s):** Julia Jolly  
**Time:** 5:00pm – 8:00pm  
**Location:** LR141 (5:00pm – 6:00pm)  
LR105 (6:00pm – 8:00pm)  
**College Goal(s):** 6  
**Day/Date:** Thursday, January 15, 2009

Welcome to our new adjunct faculty! This event will provide an overview of the resources available to you at SCC. It includes a tour of the Learning Resource Center, a discussion of how to refer students to appropriate services, and a visit by a union representative. Additionally, from 5:00pm - 6:00pm, Melissa Green, Instructional Development Coordinator, will provide a mini-workshop called Intranet/Grade Roster that demonstrates how to access your grade rosters from the intranet.